

MILLIKIN UNIVERSITY

STUDENT FINANCIAL SERVICES

How to Enroll in Direct Deposit

+ Log into My Millikin

+ MU Online

+ Student Tab

+ Student Account Information

+ Add/Update Direct Deposit Information

+ Input Routing and Account Number

+ Select Payroll (Proposed Payroll Deductions) enter % to be deposited;

example: 100%

+ Select Accounts Payable (for refunds)

+ Save

If you are having issues with your routing number, please reach out to Tanya Vaughn

tvaughn@millikin.edu 217-420-6029

*****NOTE*****

When using the direct deposit, funds are available the day before checks can be picked up.