

DATES AND DEADLINES (2021-2022)

Updated October 2021

AUGUST 2021	SEPTEMBER 2021
<p>1–22 – Validation 9 – Early Start Fall Courses Begin 9 – Registrar will send previous Spring schedule to Colleges/Departments 13 - New Faculty Orientation (new full-time) 15 - Promotion & Tenure materials due to Chair – Faculty self-evaluations are due to Chair 16 – Opening Faculty Workshop in KFAC or via Zoom (8:30 a.m.) 16 –University Faculty Meeting (approx. 2:30 pm – via Zoom) 17–22 – New Student Welcome Week 23 – Fall 2021 Term 16 Week Courses Begin 23 - Course syllabi due to Dean’s Office</p>	<p>6 – Labor Day – Deadline for Finalized Spring 2022 Schedule 10 – Final Schedule of Spring 2022 schedules due to Registrar; please compile changes until due date. 15 – Chair forwards a summary of Departmental recommendation on approval or denial of Promotion /Tenure case to Dean 22 – Response (if any) from applicant to Chair regarding Promotion/Tenure letter 25 - Chair evaluations of Faculty due to Dean</p>
OCTOBER 2021	NOVEMBER 2021
<p>1 – Registrar Entry of Spring 2022 schedule completed and released to campus and E- Campus 5 – Faculty may begin book adoption with E-Campus 1-3 – Homecoming 11 - Campus Visit Day 15 – Deadline of ISBN numbers for Spring 2022 Textbooks 15 – Dean submits to the Provost his/her recommendation to approve or deny candidate’s P & T along with candidate’s portfolio 14-17 – Fall Break 22 – Spring and Summer Incomplete Grades Due 22 - Response (if any) from applicant on Dean’s letter on Promotion/Tenure 29 – Provost convenes the Advisory Committee on P & T and forwards to the committee the recommendations from the chair/director and dean and the candidate’s portfolio 29 – Mid-term Grades Due</p>	<p>9 – Scheduling Day 10 – Early Registration for January Immersion & Spring 2022 20 - Campus Visit Day 24 – 28 Thanksgiving Recess 29 – Classes Resume</p>
DECEMBER 2021	JANUARY 2022
<p>– Academic leave requests due to Deans 10 – Last Day to Withdraw from a Course and Receive "W" Grade - Last Day for P/F option 12 – December Commencement (2:00 P.M.) 13 – 17 – Final Exams – Promotion & Tenure Committee forwards recommendations to Provost – Academic leave recommendations from Deans due to Provost – Response (if any) from applicant on Committee’s letter on Promotion/Tenure 20 – Winter Immersion Courses may begin 27 – All Grades are Due for Fall 2021</p>	<p>12/20-1/23 – Validation 10 – Early Start Spring Courses may begin 15 – Provost forwards recommendation to President on Promotion/tenure 17 – Visit Day (MLK day) 24 – Spring 2022 16 Week Courses Begin 24 – 3 Yr. growth plans of 1st Year faculty due 24 - Course syllabi due to Dean’s Office</p>
FEBRUARY 2022	MARCH 2022
<p>5 - Scholarship Interview Day 15 - The President approves or denies the promotion/tenure applications and submits to Board of Trustees 26 – Visit Day for Admissions After BOT Meeting</p>	<p>12-20 – Spring Break 22 – Faculty begin entry of book adoptions with E-campus for fall 2022 textbooks 25 – Fall Incomplete Grades Due 25 – Mid-Term Grades Due</p>

<ul style="list-style-type: none"> - President notifies applicants of recommendation for promotion/tenure - Sabbatical leaves are announced 	
<p style="text-align: center;">APRIL 2022</p> <ul style="list-style-type: none"> 1 - Deadline of ISBN numbers for fall 2022 Textbooks 2 - Admitted Student Day 15-17 – Good Friday/Easter Holiday 18 – Classes Resume 19 – Scheduling Day 20 – Early Registration for Summer and Fall 2022 21 – Honors Convocation 22 – Celebration of Scholarship Day Research Poster Symposium 23 – Honors Showcase 23 – Visit Day 	<p style="text-align: center;">MAY 2022</p> <ul style="list-style-type: none"> 13 – Last Day of Class - Last Day to Withdraw from a Course and Receive "W" Grade - Last Day for P/F option 16-20 – Final Exams 22 – Commencement (Graduate and Undergraduate) 23 – Summer Immersion Begins 27 – All Grades are Due for Spring 2022
<p style="text-align: center;">JUNE 2022</p>	<p style="text-align: center;">JULY 2022</p>