

## **Outstanding Adjunct Instructor Award**

### **Purpose**

Adjunct instructors contribute immeasurably to the quality of the educational experience for students at Millikin. Some Departments and Schools have counted on individual adjunct faculty who have served the university with excellence for decades. These colleagues contribute their time, expertise, and positive energy to this work out of commitment to the highest purposes and goals of Millikin University. The annual Outstanding Adjunct Instructor Award reflects the recognition and appreciation of the faculty for these contributions.

### **Procedure**

In conjunction with the Council on Scholarship and Faculty Development, the Provost will issue an annual call for nominations for this award. Nominations must come from Deans, Directors, or Chairs, and should include a letter explaining the nominee's qualifications for the award, a copy of the nominee's current CV, and evidence of effective teaching as well as any other noteworthy service to the university. Individuals may receive this award more than once, though it is understood that the CSFD and the Provost will routinely endeavor to use this award to recognize and celebrate outstanding performance across the curriculum.

Nomination materials will be reviewed by the Council on Scholarship and Faculty Development, which will make a recommendation to the Provost for a recipient of the award each academic year. The recipient of the award will receive a cash prize, will be recognized as part of the Honors Convocation ceremony, and will have their name engraved on a plaque to be added to the wall in the hallway outside the Office of the Provost on the second floor of Shilling Hall.

Applications are due by January 31, 2022, and should be submitted through Interfolio at <http://apply.interfolio.com/80646>.