

DATES AND DEADLINES (2017-2018)

Updated July 2017

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| <p style="text-align: center;">AUGUST 2017</p> <ul style="list-style-type: none"> 7 - Campus Visit Day 8 - Early Start Accelerated Courses Begin 11 - New Faculty Orientation (new full-time) 14 - University Workshop Opening University Faculty Meeting (approx. 2:30 pm – AT Theatre) 15 - Promotion & Tenure materials due to Chair - Faculty self-evaluations are due to chair 15-20 - First Week 20 - Opening Convocation (7:30 p.m./KFAC) 21 - Fall 2017 Term 16 week classes begin 28 - Last Day to Register Fall 2017 16 week classes | <p style="text-align: center;">SEPTEMBER 2017</p> <ul style="list-style-type: none"> 1 - Last Day to add a Fall 2017 16 week course 4 - Labor Day Holiday 12 - Deadline for finalized Spring 2018 semester schedule 15 - Course syllabi due to Dean's Office - Chair forwards a summary of Departmental recommendation on approval or denial of Promotion /Tenure case to Dean 16 - Visit Day for Admissions 25 - Chair evaluations of faculty due to dean 22 - Response (if any) from applicant to chair regarding promotion/tenure letter 15-17 - Fall Family Weekend 29 - Last day to exercise P-D-F option |
| <p style="text-align: center;">OCTOBER 2017</p> <ul style="list-style-type: none"> 5 - Begin entry of ISBN numbers for Sp'18 Textbooks 6-8 - Homecoming 9 - Visit Day for Admissions 12-15 - Fall Break 14 - Spring and Summer incomplete grades due by 5:00 P.M. 15 - Dean's letter forwarded to Provost on Promotion/Tenure 16 - Fall 16 week classes resume 18 - Deadline of ISBN numbers for Sp'18 textbooks 18 - Deadline for Tentative Fall 2018 Schedule 20 - Mid-Term Grades due 22 - Response (if any) from applicant on Dean's letter on promotion/tenure 25 - Feedback from dean on evaluation due to faculty 29 - Promotion/Tenure packets forwarded to Advisory Committee from Provost | <p style="text-align: center;">NOVEMBER 2017</p> <ul style="list-style-type: none"> 7 - Scheduling Day 8 - Last day to withdraw from a course and receive "W" grade - Early on-line registration for Spring semester begins 10 - Visit Day for Admissions 22-26 - Thanksgiving Recess 27 - Classes Resume |
| <p style="text-align: center;">DECEMBER 2017</p> <ul style="list-style-type: none"> 1 - Academic leave requests due to Deans 8 - Last day of 16 week classes 10 - December Commencement (2 p.m.) 11-15 - Final Exams 18 - Winter Immersion Early Start Courses Begin 15 - Promotion & Tenure Committee forwards recommendations to Provost - Academic leave recommendations from Deans due to Provost 22 - Response (if any) from applicant on Committee's letter on promotion/tenure 22 - All Grades are due for all Fall 2017 courses | <p style="text-align: center;">JANUARY 2018</p> <ul style="list-style-type: none"> 3-22 - Winter Immersion Courses Begin 3-22 - Validation 9 - Early Start Spring Courses Begin 15 - Provost forwards recommendation to President on promotion/tenure 15 - Visit Day (MLK day) 22 - Spring 2018 Term 16 week classes begin - 3 Yr. growth plans of 1st Year faculty due 29 - Last day to register Spring 2018 16 week classes |

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| <p style="text-align: center;">FEBRUARY 2018</p> <p>2 - Last Day to Add a Spring 2018 16 week course</p> <p>6 - Deadline for Final Fall 2018 schedule</p> <p>15 - Course syllabi due to Dean's Office</p> <p>19 - Visit Day for Admissions</p> <p>After BOT Meeting - President notifies applicants of recommendation for promotion/tenure</p> <p>- Sabbatical leaves are announced</p> | <p style="text-align: center;">MARCH 2018</p> <p>1 - Begin Entry for ISBN numbers for Fall '18 Textbooks</p> <p>2 - Last day to exercise P-D-F</p> <p>10-18 - Spring Break</p> <p>19 - Classes Resume</p> <p>17 - Incomplete grades from Fall Semester due to Registrar</p> <p>23 - Mid-Term grades due</p> <p>- Deadline for Tentative Spring 2019 Schedule</p> <p>23 - Deadline for ISBN numbers for Fall 2018 Textbooks</p> <p>30 - Good Friday</p> |
| <p style="text-align: center;">APRIL 2018</p> <p>1 - Easter Holiday</p> <p>2 - Classes Resume</p> <p>7 - Visit Day for Admissions</p> <p>10 - Scheduling Day</p> <p>11 - Last day to withdraw from a course and receive "W" grade</p> <p>- Early registration for fall semester begins</p> <p>26 - Honors Convocation</p> <p>27 - Celebration of Scholarship Day</p> <p>Freshman Focus Honors Conference</p> <p>Research Poster Symposium</p> <p>28 - James Millikin Scholar Senior Recognition Day</p> | <p style="text-align: center;">MAY 2018</p> <p>11 - Last day for classes</p> <p>14-18 - Final Exams</p> <p>19 - Commencement (Graduate 7 pm)</p> <p>20 - Commencement (Undergraduate/2 pm)</p> <p>21 - Summer Immersion Begins</p> <p>25 - All Grades are due</p> |
| <p style="text-align: center;">JUNE 2018</p> | <p style="text-align: center;">JULY 2018</p> |